

**Membership Movement Report**

Client: \_\_\_\_\_

Policy no. \_\_\_\_\_

**New members**

Name	Sex	Birth date	Employment date	Occupation	NRIC no.	Basic salary	GTL Sum insured	GPA sum insured	GHS plan / Family code

New member must be reported to the Insurer within 30 days from the date he becomes eligible. Otherwise, he shall be able to start participation only after he has furnished, at his own expense, evidence of insurability satisfactory to the Insurer.

**Termination of members**

Member no.	Name	Last day of service

Member no.	Name	Last day of service

**Changes in member's movement**

Member no.	Name	Date of change	New GHS plan / Family code	New basic salary	New GTL sum insured	New GPA sum insured

Note : (1) Product : GTL - Group Term Life GPA - Group Personal Accident  
 (2) Family Code : A - Member only B - Member & spouse only C - Member & children only

GHS - Group Hospitalisation & Surgical  
 D - Member & family

**Important note : any member above age 65 is not eligible for insurance cover.**

Issued by HSBC Insurance (Singapore) Pte. Limited

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 Signature / Date