

**HSBC Insurance (Singapore) Pte. Limited**

10 Eunos Road 8, #11-01 Singapore Post Centre (South Lobby) Singapore 408600

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Company registration no. 195400150N



Certificate no.		<b>Wakil's Confidential Report</b>	
Wakil's name	Wakil's no.	Unit name	Wakil's mobile no.

**Warning: There will be a delay in issuing the takaful if the information given here is incomplete.**

Name of certificate holder/ participant	Full name as shown in NRIC/passport
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**Part 1      Wakil's relationship with client**

1. The certificate holder/participant is

Existing client   
  Cold call   
  Walk-in client   
  Friend   
  Fellow wakil's family member   
  Roadshow

Referred lead, relationship between referring party and certificate holder/participant \_\_\_\_\_

Relative, relationship \_\_\_\_\_   
  Others \_\_\_\_\_

2. You have known the certificate holder/participant for  year(s)  month(s)  day(s)

**Part 2      Know your client**

3. a. Estimated current annual income \_\_\_\_\_

b. Estimated networth

Below \$100,000   
  \$100,001 to \$500,000   
  \$500,001 to \$1,000,000   
  \$1,000,001 to \$2 million   
  Above \$2 million

c. Source of wealth

Inheritance   
  Investment   
  Business/trade/employment   
  Others \_\_\_\_\_

4. Purpose of takaful (can tick more than one box)

Personal <input type="checkbox"/>	Savings <input type="checkbox"/>	Investment <input type="checkbox"/>	Retirement planning <input type="checkbox"/>
Living <input type="checkbox"/>	Protection <input type="checkbox"/>	Asset protection <input type="checkbox"/>	Estate conservation <input type="checkbox"/>
Family <input type="checkbox"/>	Children education <input type="checkbox"/>	Family income <input type="checkbox"/>	
Business <input type="checkbox"/>	Keyman insurance <input type="checkbox"/>		

5. Source of contribution (for non CPFIS policy only)

Own earnings/savings   
  Spouse   
  Parents   
  Legacy   
  Others

Third party cheque/cashier's order/Giro/Credit Card

Third party's name & NRIC no. (to submit photocopy of third party's NRIC)	<input type="text"/>
Relationship with certificate holder/participant	<input type="text"/>
Reason for using third party cheque/cashier's order/Giro/Credit Card	<input type="text"/>

6. Is the certificate holder/participant a potentially vulnerable customer?     Yes     No

If yes, please indicate the condition \_\_\_\_\_

Note: Please ensure adherence to the Potentially Vulnerable Customer Sales Process.

7. Is the certificate holder/participant a politician, a royalty, have any business interest apart from the occupation stated in the proposal form or a family member of any local or overseas politician or high ranking public official?     Yes     No

If yes,

a. name, rank/position held	<input type="text"/>
b. country of appointment of the politician or public official	<input type="text"/>
c. business interest	<input type="text"/>

8. Please state below if you have any comments or any information (medical or otherwise) which you feel is not apparent from the proposal form which could affect the underwriting of this proposal.

\_\_\_\_\_

Part 3 (Register of Certificate) Certificate holder is an Individual	
	Category (For Internal Use)
<p><b>Singapore citizen</b></p> <p><input type="checkbox"/> Currently residing permanently in Singapore</p> <p><input type="checkbox"/> Currently <u>NOT</u> residing in Singapore (Please complete the following)</p> <p><input type="checkbox"/> Continuously for 5 years and above<sup>1</sup> (to submit photocopy of documentary proof such as work or student permit issued by relevant authorities in the foreign country where policy owner is residing)</p> <p><input type="checkbox"/> Continuously for less than 5 years</p>	<p>Singapore</p> <p>Offshore</p> <p>Singapore</p>
<p><b>Singapore permanent resident</b></p> <p><input type="checkbox"/> Has resided in Singapore for a total of 183 days<sup>3</sup> and more in the last 12 months</p> <p><input type="checkbox"/> Otherwise (to submit photocopy of passport including pages with immigration stamps or similar travel documents)</p>	<p>Singapore</p> <p>Offshore</p>
<p><b>Individual holding work pass or permit required under the Employment of Foreign Manpower Act (Cap. 91A)</b></p> <p><sup>2</sup>Employment Pass / Personalised Employment Pass (PEP) / EntrePass / S Pass / Work Permit / Dependent's Pass / Long Term Visit Pass / Others (Please specify) _____</p> <p><input type="checkbox"/> Has resided in Singapore for a total of 183 days<sup>3</sup> and more in the last 12 months</p> <p><input type="checkbox"/> Otherwise (to submit photocopy of passport including pages with immigration stamps or similar travel documents)</p>	<p>Singapore</p> <p>Offshore</p>
<p><b>Individual holding pass or permit required under the Immigration Act (Cap. 133)</b></p> <p><sup>2</sup>Student Pass / Long Term Visit Pass / Short Term Visit Pass / Others (Please specify) _____</p> <p><input type="checkbox"/> Has a pass or permit that has a duration longer than 90 days and has resided in Singapore continuously for 90 days<sup>3</sup> and more during the last 12 months</p> <p><input type="checkbox"/> Otherwise (to submit photocopy of passport including pages with immigration stamps or similar travel documents)</p>	<p>Singapore</p> <p>Offshore</p>
<p><sup>1</sup> To include the duration of one or more short visits back to Singapore during the period</p> <p><sup>2</sup> Please underline whichever is appropriate</p> <p><sup>3</sup> Where an individual is present in Singapore for any part of a day, his presence on that day shall be counted as one day</p>	
Part 4 Declaration	
<ul style="list-style-type: none"> <li>I have personally presented and explained the questions in the proposal form to the certificate holder/participant.</li> <li>I have verified the personal particulars in the proposal form with the original NRIC/passport.</li> <li>I have performed reasonable checks to ensure that the certificate is suitable for the client taking account of the client's objectives, financial situation and any particular needs.</li> </ul> <p>I declare that all the answers given to me by the certificate holder/participant are declared in the proposal form. I have not withheld any other information that may influence the acceptance of the proposal by the company.</p> <p>_____</p> <p>Wakil's signature <span style="float: right;">_____</span> Date</p>	