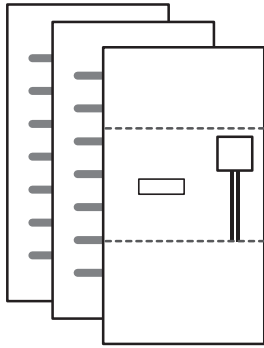
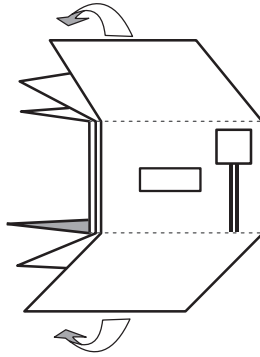


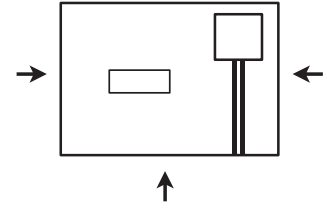
**How to use the Business Reply Envelope (BRE)**



**a.** Fold along dotted lines.



**b.** Insert documents into business reply folder, folding inwards.



**c.** Seal along edges of folder with clear tape (do not staple). Drop sealed folder into post box.

fold here .....

POSTAGE  
WILL BE PAID  
BY ADDRESSEE  
FOR POSTING IN  
SINGAPORE

**BUSINESS REPLY SERVICE  
PERMIT NO. 01893**



**HSBC Insurance (Singapore) Pte. Limited.**  
Robinson Road P.O.Box 1538  
Singapore 903038



fold here .....

For premium payment/loan repayment:  
- Please make the cheque payable to "HSBC Insurance (Singapore) Pte. Limited" and write your policy number on the back of your cheque.  
- Please ensure that the amount in words and the amount in numbers are the same.  
- Please do not send cash or post-dated cheques.  
- If using a third party cheque, please indicate relationship with the policyholder and submit a copy of the third party's NRIC.  
Only cheques from immediate family members (i.e. spouse, siblings, parents, children) are allowed.  
For form submission:  
- Please ensure that all relevant sections of the form are completed.  
- Please sign and date the form. The signature must be the same as that found in our records.  
- Please provide us with your new mailing address or contact number if you have recently changed them.  
Thank you for insuring with HSBC Insurance.

Seal here with clear tape

Seal here with clear tape