

HSBC Life (Singapore) Pte. Ltd. (Reg. No. 199903512M)
 www.hsbclife.com.sg
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 Mailing Address: Privy Box No. 920563 Singapore 929292

You can submit this form and all required documents by post or by email at Servicing_elform@hsbc.com.sg.

Personal Particulars Update Form

Full Name as shown in NRIC/Passport including alias *

Policy Number * NRIC / Passport No *

*** Mandatory field to complete**

Please note that all changes will apply to all HSBC Life policies, excluding general insurance.

Please allow up to 5 business days from the date of receipt of the form and supporting documents, if any, for the changes to be effected.

Consent to use of personal data

I understand that HSBC's Data Privacy Policy (which may be found at <https://www.insurance.hsbc.com.sg/privacy-and-security/>) forms a part of the terms and conditions governing my relationship with HSBC. I consent to the collection, use and disclosure of my personal data for the purposes set out in the Data Privacy Policy.

UPDATE OF PERSONAL PARTICULARS (RA1) (Please tick and complete where applicable)

Change of Address

Note:

- For residential and permanent address, PO Box and C/O address is not allowed.
If you reside in a country/region where complete legal addresses do not exist, please provide a description of the location of your property (which should include exact street/ building name, apartment/ villa number, city, country/region and the closest landmark, etc).
- For change of residential address, please submit proof of address change.
 - A copy of NRIC / Passport (with minimum 6 months' validity) which shows the address or
 - A copy of utility bills, statement / letters issued by bank / financial institution or letter from a Government department or agency issued within the last 3 months
 - For entity, a copy of ACRA / Certificate of Incumbency issued within 1 year.

New Residential Address

Postal Code Country/Region

At this Residential Address since (DDMMYYYY)

New Permanent Address (For foreigners, please indicate your overseas permanent address as the permanent address)

(If different from residential address)

Postal Code Country/Region

Mailing Address

(If different from residential address)

Postal Code		Country/Region	

Please update Mailing Address for:

- ALL my policies with HSBC Life (Singapore) Pte. Ltd.
 Only the above policies
AND (where you are also a customer of HSBC Bank (Singapore) Limited)
 ALL my accounts, products & services with HSBC Bank (Singapore) Limited
 My Credit Card account only
 (For Joint-AND account(s), signatures of ALL account holders are required)

Change of Name

Note: Please submit a copy of Deed Poll and NRIC / Passport as proof of change

Salutation Mr Mrs Madam Ms Others _____

Full Name (as in NRIC / Passport including alias)

Last Name / Surname

First / Given Name (including alias)

Change of NRIC / Passport number / Nationality

Note: Please submit a copy of NRIC / Passport as proof of change

Please also submit a copy of your old NRIC / passport if your current identification document type is different from that on our records.

Identification Type New NRIC Passport Malaysian IC

NRIC / Passport No Passport Expiry Date (DDMMYYYY)

Country/Region of Birth

Multiple Nationalities Yes No

Nationality 1 Nationality 2

Nationality 3

Change of Contact Details

Mobile No	Country/Region	Dialing Code Area Code & Telephone

Home No	Country/Region	Dialing Code Area Code & Telephone

Office No	Country/Region	Dialing Code Area Code & Telephone

E-mail Address

Electronic (e)-Statement Service Opt out (No, I prefer to receive hardcopy)

Please Note:

- 1) Unless you opt-out, you will automatically be enrolled into the e-statement service if you have an email address registered with us.
- 2) Should you prefer to receive paper statement to your mailing address, please select "Opt Out" box above.
- 3) We will notify you of any changes you made to your preference of receiving statement from us.

Change of Employment Details

Employment Status Self-Employed (Sole Proprietor / Freelance) Self-Employed (Business Owner) Key Controller (such as CEO, CFO, COO, MD)
 Employed Staff Homemaker Retired Unemployed Student (Course End Date: _____)

Employer / Business Name

Nature of Business / Industry Type
 Money service business
 Involvement in production/distribution of military products
 Casino/other types of gaming/gambling operations
 Charities, Non-Profit Organisations, Non-Governmental Organisations
 Government and state-owned bodies
 Others, _____

Occupation

Job Title

Annual Income SGD USD

a) Earned Income (Total including Salary and Bonus): \$ _____

b) Other Income* (Total of Investment Income + Dividends + Rental Income + Other Income) : \$ _____

*Compulsory for key controller and business owner:

Length of service years months

Work Address

Postal Code Country/Region

Declaration and Authorisation

Compliance with US laws and regulations and other laws having extra-territorial effect:

- The Policyowner and Assignee are not physically present in the US when executing the policy servicing request(s);
- The Policyowner and Assignee are aware of and understand the policy servicing restrictions* applicable to any and all persons residing temporarily or permanently in the US; and
- The Policyowner and Assignee will inform HSBC Life (Singapore) Pte. Ltd. should I/we decide to reside in the US either temporarily or permanently.

*List of policy servicing restrictions is set out in our website <https://www.insurance.hsbc.com.sg/help/useful-information/>

I confirm that the information provided in this form is correct and complete. By providing my signature, I authorise HSBC Life (Singapore) Pte. Ltd. to update my particulars according to this form and disclose my information to HSBC Bank (Singapore) Limited to update their records accordingly if I am a customer of HSBC Bank (Singapore) Limited.

Signature of Policyowner / Trustee

Date (DDMMYYYY)